



## **Production Third Shift Supervisor**

MaxLife Industries, manufacturer of ArmorWall Fire-Rated Structural Insulated Sheathing, seeks one Third Shift Supervisor to oversee night shift operations at our manufacturing plant in Salisbury, North Carolina. Hand-on supervisory responsibilities include manufacturing production, quality control, shipping and receiving, inventory management, equipment maintenance and repairs, safety management, and some employee supervision.

The Third Shift Supervisor will be responsible for meeting and exceeding daily production goals for their shift, while identifying areas for improvement, cost reduction, and increased efficiencies. The Third Shift Supervisor will be supported by others in similar positions as well as the Plant Manager but must be able to think and act independently to keep production moving forward at all times possible.

We're seeking a hard-working team player who can use their skills and experience to contribute solutions that result in the best productivity, quality, and safety available to our company, its customers, and our employees.

### **Job Responsibilities:**

- Lead by example, ensuring a safe and efficient workplace is maintained at all times.
- Participate in the manufacturing process in a “utility player” capacity, able to pitch in where needed and perform all steps in the production process.
- Achieve the required company quality standards ensuring both internal and external customer satisfaction.
- Liaise and coordinate with other Shift Supervisors and Plant Management to identify issues concerning production planning and resource/skill allocation to ensure delivery of products to schedule within all relevant quality specifications.
- Communicate often and clearly with production staff to keep a focus on quality, cost, and delivery, and gathering ideas for production improvement.
- Assist Plant Management in the conducting of employee appraisals.
- Provide hands-on training to current and new employees.
- Ensure safe working practices are maintained and approved production, safety, inventory management and other procedures are adhered to.

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- Lead and motivate the team to create a high-performance culture where improvement suggestions are embraced.
- Assist in the tracking of key metrics that enable the company to exceed targets in productivity, efficiency, and quality on a continuous basis.
- Assist in and support the implementation of engineering changes, production trials, model changes and prototype builds.
- Report and act upon plant or machinery breakdowns with maintenance technicians.
- Support, comply and ensure complicity with Health & Safety regulations, the Company Handbook, Quality and Environmental standards, and all other Company policies and procedures.
- Interface with Production Scheduling to determine schedules for shift production.
- Operate manufacturing equipment and vehicles including forklifts.
- Identify and report all incident, accident, and non-conformity issues to Plant Management.

**Compensation:**

This is a full-time position offering a starting hourly pay of \$15 per hour. An attendance bonus of \$2 per hour is provided for weeks where 40 hours are accrued. Benefits are provided after the employee completes 90 days of satisfactory work in this position.

**Work Schedule:**

We currently operate first and third shifts Monday through Thursday, with some work on Fridays on an as needed basis. Third Shift begins on Sunday night at 8:00pm and continues to Monday morning at 6:00am.

**Desired Qualifications and Skills:**

- Manufacturing production
- Employee supervision
- Light equipment maintenance and repair
- Quality control
- Inventory management
- Shipping and receiving
- Forklift operator

**Desired Education and Experience:**

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- High school diploma or Associate degree.
- Valid and current driver license.
- Previous experience working in a manufacturing production environment.
- Basic computer knowledge.

**Application Steps:**

- Visit our website at [www.MaxLifeIndustries.com/Careers](http://www.MaxLifeIndustries.com/Careers) for more information including steps to apply.
- Cover letter and resume can be submitted on our website or sent via email to [MaxLifeIndustries@Gmail.com](mailto:MaxLifeIndustries@Gmail.com).
- Applications are also available outside of our office and may be dropped off in-person.
- No phone calls please.

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